**Bradford Public Library District Board Minutes**

At the Library

 January 16, 2024

Dave called the meeting to order at 6 pm.

 **Present:** Dave Atteberry, Reva Young, Hollie Scott, Barb Fehr, Mary Robbins and Sarah Boehm, Director. Absent: Jim Owens, Tish Leeper.

**Minutes:**

The November 2023 minutes were read and approved.

**Treasurer’s Report:**

Barb reviewed the Treasurer’s report for November and December.

**Monthly Bills:**

Hollie moved to approve the November bills, Reva second. Motion carried.

Reva moved to approve the December bills, Mary second. Motion carried.

**Circulation Statistics:**

We studied the circulation statistics for November and December.

**Additions to the agenda:**

Doris Bogner Memorial under New Business.

**Director’s Report:**

Sarah reminded us that in July our library building will turn 100. Sarah and Nick are working on events for the 100th anniversary including having summer reading revolve around our 100 years. There has been some interest from young mothers and others to start a new book club. The first meeting of Chick Lit will be January 25, 2024.

**Comments and Questions of the Board:**

There were no comments or questions of the board.

**Unfinished Business:**

1. Personal Property Replacement Tax

We received our portion of the money sent to the Bradford Village from the Personal Property Replacement tax. This tax comes 8 times per year. The board asked Sarah to write an ordinance stating the use of these funds to be approved at the next meeting.

1. Per Capita 2023 amendment

Sarah requested an amendment to our Per Capita 2023 funds. She requested that the funds be used for computers rather than for a generator. This amendment was approved by the Illinois State Library.

1. Decennial Committee on Local Government

The next meeting will be on February 26 after our regular board meeting.

**New Business:**

1. Reconsideration Policy

Sarah presented the Reconsideration Policy. This policy outlines the steps needed should someone object to an item we have on our shelves. Barb moved to accept this policy, Reva second. Motion carried.

1. RSA Day

March 20 is RSA Day at the library in Washington IL. This is a training/learning day put on by RSA for all libraries in the system. Sarah requested that the library be closed so that both she and Nick can attend. The board approved this request.

1. Annual Library Certification

Sarah has completed the Annual Library Certification required by the Illinois State Library.

 d. Next Meeting

Our next meeting will be February 26, 2024 @ 6 pm. Changed from February 19 due to it being President’s Day.

 e. Doris Bogner Memorial

At the present time the Doris Bogner Memorial has $1,420.

 f. Next Meeting

**Executive Session:**

none

Reva moved we adjourn, Mary second. Approved 7:00 pm

Respectfully submitted,

 Hollie Scott

 Secretary