Bradford Public Library District

Board Meeting Minutes

January 21, 2025

**Regular Meeting of the Board of Trustees**

**Call to Order and Roll Call:** President David Atteberry called the meeting to order at 6:06 pm.

**Present:** David Atteberry, Barb Fehr, Tish Leeper, Reva Young, Hollie Scott. Sarah Boehm, Director. Nicholas Poignant, Youth Services. Jim Owens arrived at 6:36 pm. Absent: Mary Robbins

**Minutes:**

A motion was made by Barb Fehr to approve the November 18, 2024 minutes. Hollie Scott seconded. Motion carried.

**Treasurer’s Report:**

Barb Fehr presented the Treasurer’s Report ending December 31, 2024.

**Monthly Bills:**

Hollie Scott made a motion to approve the November 2024 bills. Reva Young seconded. Motion carried.

Tish Leeper made a motion to approve the December 2024 bills. Reva Young seconded. Motion carried.

**Circulation Statistics:**

The Circulation Statistics for November and December 2024 were reviewed.

**Additions to the Agenda:**

None

**Reports:**

Director’s Report – Sarah Boehm – see attached

Youth Services – Nicholas Poignant – see attached

**Comments or Questions of the Board:**

None

**Unfinished Business:**

None

**New Business:**

1. Unexpended funds 2023/2024 to Building Fund was not needed on the agenda.
2. Sarah presented a letter from our insurance company stating that the rates on our next renewal will go up at least 30%.
3. The board reviewed Serving our Public 4.0 Standards for Illinois Public Libraries. There have been no changes since last year when reviewed. Sarah stated that the Per Capita Grant is ready to be submitted.
4. Wyanet Carpet was here to look at the stairs and give a recommendation for stair treads or a runner. A runner seems to be the best option without totally covering the stairs.
5. Sarah spoke with Chuck Terwilliger about getting a laptop for the library. He will be getting back to her with a price.
6. Our next meeting will be Tuesday, February 18, 2025.

**Executive Session:**

None

There being no further business Jim Owens moved to adjourn at 6:50 pm

Respectfully submitted

Sarah Boehm

Director