Bradford Library Board Meeting

May 15, 2023

Dave Atteberry called the meeting to order at 6 pm. Present were Dave Atteberry, Jim Owens, Reva Young, Tish Leeper, Barb Fehr, Mary Robbins, Hollie Scott and Library Director, Sarah Boehm

Pat Woodford resigned her board position as of April 30, 2023. Barb moved we accept her resignation, Tish second, approved.

Dave swore in Barb Fehr, Tish Leeper and Mary Robbins as Library Trustees.

Jim Owens is filling the remaining term of Pat Woodford/Betty Hoy which ends April 2025 and was sworn in.

Jim moved to approve the April minutes, Reva second, approved.

Barb read the Treasurer’s report.

Hollie Moved to pay the bills, Jim second, Approved.

The April Circulations Statistics were reviewed.

Director’s Report: Sarah attended a RSA Users Group Meeting via Zoom. The library was closed May 8 - 11 due to construction noise. She was still here most days and had several patrons. Sarah is meeting with the website people on Wednesday. Summer reading will be June 26 to July 28. The library will be closed May 27 due to staffing.

Unfinished Business:

-We have raised $10,102.74 toward our building project so far.

-Jim moved we accept the insurance bid from Pelz Agency for $1,733 annually to cover the library building, the fixtures inside the building and all our resources. Reva second, approved.

- Jim moved to accept the bid of $3,919 for handrails on the stairs on the north side front entrance, Reva second, approved.

New Business: -The construction crew found a sewer pipe where our lift goes. They will build the lift 18 inches to the East to avoid difficulty and an additional cost. We will look into widening our stairs with the additional 18 inches. Sarah and Dave are authorized to sign the change order.

- Andrew DeSmit will mow for us at $45 per time. We will see if he can plow snow too.

- Our $50,000 certificate of deposit is due 5/16/23. We will transfer the money into our building fund checking account.

-Our board members, Sarah and Pat Woodford will report on our library’s government efficiency as required by Governor Pritzker. We held our first meeting during this board meeting, discussing who will serve on the committee and that we will all review the template for libraries so that at our next meeting we can have a discussion. We will hold 2 more meetings by June 2024 as required and submit our report.

- Sarah, Dave and Jim have keys to the deadbolt on the north door.

- Barb and Sarah are working on the budget for July 1 2023 to the end of June 2024.

Barb moved we adjourn at 7:07 pm. Submitted by: Hollie Scott, Secretary