Bradford Library Board Meeting

August 21, 2023

Call to Order: Dave Atteberry called the meeting to order at 6 pm. Present were: Dave Atteberry, Reva Young, Mary Robbins, Barb Fehr, Hollie Scott and Library Director, Sarah Boehm. Jim Owens and Tish Leeper, were absent.

**Minutes:** Barb moved to approve the July minutes, Reva second, approved.

**Treasurer’s Report**: Barb reviewed the Treasurer’s report including the lift project expenses so far.

**Monthly Bills**: Hollie Moved to pay the bills, Mary second, approved.

**Circulation Statistics:** We reviewed the July circulation statistics.

**Additions to the Agenda:** Sarah added Annual Report to our agenda under new business.

**Director’s Report:**  There were 31 for Summer Reading. Fall youth programs begin this week.

**Comments or Questions of the Board:** Mike Gray, Tom Ashby, Tom McMahill and Jim Robison were present representing the Stark County Lodge #479 of Ancient Free and Accepted Masons, to present a check for $2,000.00 to the library for the lift project. The donation came from the Illinois Masonic Children’s Assistance Program of the Grand Lodge of Illinois through its Board of Managers.

**Unfinished Business:**

a. Barb handed out copies of our Budget and Appropriation Ordinance for review.

b. Renovation Update: The lift inspector and Garaventa lift installers, and O’Shay builders will be here August 31.

Thursday, September 28 is National Good Neighbor Day. Sarah would like to incorporate Good Neighbor Day with an Open House. We will have an open house so people can see and use the lift that afternoon from 4-7. Dave will make some remarks to our visitors and we will ask Cinda Scott to use the lift for the very first time. So far we have collected $22,418 from the community and $10,000 from a Grant.

**New Business:**

a. Reva moved we approve the Annual Budget, Hollie second, approved.

b. Mary moved to approve the early withdrawl of our Certificate of Deposit 24379, Reva second, approved.

c. Sarah spoke with Phil Lenzini regarding the personal property replacement tax that goes to the Village of Bradford but is legally for the Library District. We can ask for back payments as well as future payments. This is based on (30 ILCS 115/12) (from Ch. 85, par. 616). This will be tabled for more discussion next month.

d. Hollie moved to approve the corrections to our Freedom of Information Act for 2023-2024 policy. Reva second, approved.

e. Sarah and Nick will do light cleaning for now rather than hire someone to clean.

f. Sarah has finished the Annual Report which is required by the Illinois State Library and will be submitting it this week.

There was no Executive Session.

Barb moved to adjourn at 7:30.

Respectfully Submitted,

Hollie Scott, Secretary