Bradford Public Library District

Board Meeting Minutes

May 19, 2025

**Regular Meeting of the Board of Trustees**

**Call to Order and Roll Call:** President David Atteberry called the meeting to order at 6:05 p.m.

**Present:** David Atteberry, Hollie Scott, Mary Robbins, Kate Hewitt. Sarah Boehm, Director. Nicholas Poignant, Youth Services.

**Installation of new Library Board Trustees:** President David Atteberry administered the Oath of Office to Hollie Scott and Kate Hewitt. Secretary Hollie Scott administered the Oath of Office to David Atteberry.

Election of Officers: By unanimous vote the following were elected officers to serve from May 2025 thru May 2027. President, David Atteberry, Vice President, Mary Robbins, Treasurer, Barb Fehr, Secretary, Hollie Scott.

**Minutes:**

A motion was made by Mary Robbins to approve the April 21, 2025 meeting minutes. Kate Hewitt seconded. Motion carried.

**Treasurer’s Report:**

In Barb Fehrs absence Sarah Boehm presented the Treasurer’s Report ending April 30, 2025.

**Monthly Bills:**

Hollie Scott made a motion to approve the April 2025 bills. Mary Robbins seconded. Motion carried.

**Circulation Statistics:**

The Circulation Statistics for April 2025 were reviewed.

**Additions to the Agenda:**

none

**Reports:**

Director’s Report – Sarah Boehm – Sarah reported that she will return to work on Tuesday, May 27 on a part time basis.

Youth Services – Nicholas Poignant – see attached

**Comments or Questions of the Board:**

None

**Unfinished Business:**

None

**New Business:**

HR Committee – 3 trustees are needed to form an HR Committee. Dave Atteberry, Hollie Scott, and Kate Hewitt volunteered. They will meet on Monday, June 16, 2025 at 5:30 pm, before the board meeting

Budget FY 2025/2026 – Sarah Boehm and Barb Fehr will begin work on the new budget this month.

Fill in position – Sarah Boehm has requested that we find someone to fill in as needed. Tosca Krider and Marie Horrie are currently on our list to call. However, they are not always available, and it would be good to have another person to call. The board approved that Sarah find a new person to train who would be on call.

**Executive Session:**

None

There being no further business the meeting was adjourned at 7:00 pm.

Respectfully submitted

Sarah Boehm

Director